"Notes on online examination" 【Department of Civil Engineering】
2022 Entrance Examination, Graduate School of Engineering, The University of Tokyo:

1. Notice on online systematization of entrance exam

FY2022 entrance examination is held online due to the outbreak of COVID-19. Please carefully follow the below instructions.

●In order to take the entrance exam to Department of Civil Engineering, it is required <u>to submit the required documents to School of Engineering</u> (both by upload and by mail posting) and <u>also to submit the additional data to Department of Civil Engineering by the online survey form</u>. Please carefully read the "Guidebook to the 2022 Entrance Examination" of Department of Civil Engineering.

●Most announcement on the entrance exam will be made by email to applicants and/or on the department webpage. Please carefully check these media during the period before the application and examination, in order not to miss the notices from the department.

●Please provide the email address and mobile phone number which can for sure contact the applicant themself during the examination period through application and examination dates.

●Please do response to the email if the confirmation of receipt is asked when a notice is made through email such as on exam questions or exam method. <u>If response is not made, we might regard that the applicant declined from the exam.</u>

2. Examination in online environment

Except for English language test, the written exam (<u>open book style</u>) and oral exam will be conducted online. The online examination will be held on 30th-31st August 2021. Notes on the online exam are as follows.

1) Prepare a computer (Windows or Macintosh, no tablets) with Zoom installed.

2) If your computer does not have a built-in web camera, microphone and speakers, you must prepare an external one.

3) Answers to the written examination must be handwritten. After the examination, the answer sheets must be photographed with a smartphone camera and submitted as a PDF file. A tablet device may be used to photograph and submit answers.

4) Take the exam in bright and quiet private room where the examinee will be the only occupant.

5) Network environment that has enough bandwidth to support a video connection should be provided.

6) <u>Online connection test will be conducted on August 26 at 1PM (JST).</u> Attendance is required as the exam day process will be explained.

7) Details of how the examination will be conducted, such as URL of the online exam room, and how the answer sheets for written exam will be passed on, will be announced by email by mid-August.

8) Do not behave in a way that could lead to suspicion of misconduct. The online examination may be recorded. If fraudulent activity is detected, the exam qualification will be cancelled even after the admission.

9) In the written exam, the following acts will be considered fraudulent:
    (a) Answer is made by person other than the applicant.
    (b) Any contact, conversation or exchange of information with others about the content of the examination during the examination.
    (c) Plagiarize text (or other media) of a third person. It is not recognized as a fraud if the citing part and its source is explicitly described in the answer.
    (d) Other acts equivalent to the above terms, and acts to disturb the fairness of the entrance examination.

10) In the oral exam, the following acts will be considered fraudulent:
    (a) Attendance of a person other than the applicant to the exam.
    (b) Any contact, conversation or exchange of information with others about the content of the examination during the examination.
    (c) Tell the examination content to a third person during the examination period.
    (d) Access to online information by internet search (or other method) during the oral exam.
    (e) Record any contents of the oral exam.
    (f) Other acts equivalent to the above terms, and acts to disturb the fairness of the entrance examination.